Risk Assessment

Project Name:

Project Leader:

Assessor: **Assessment Date:**

Project Phase: *{circle one}*

Initiation   Analysis   Bid & Contract   Design & Build   Accept & Implement

Mitigation Strategies:

Other Notes:

Risk Areas:

☐ Decision Making Authority

☐ Resource Availability

☐ Business Knowledge of Project Team

☐ Complexity of Requirements

☐ Interdependence of Project and Other Systems

☐ Project Scope & Deliverables

☐ User Knowledge

☐ Change Management Procedures

☐ Methodology Use or Experience

☐ Quality Management Procedures

☐ Project Calendar Time

☐ Organizations to Coordinate

☐ Project Team Size

☐ Project Technology

☐ Availability of Development Technology

☐ Skills with Development Technology

☐ Sponsorship and Commitment

☐ Experience of Entire Team

☐ Team Location/Dispersion

☐ Development Approach

☐ New Tools and Techniques

☐ Availability of Hardware for Development and Testing

☐ Nonstandard Hardware or System Software

☐ System Complexity

☐ Interfaces to Existing Systems

☐ Response Time as a Critical Requirement

☐ Data Quality/Complexity

☐ Requirements for System Availability

☐ Effect of Implementation on the User Organization

☐ Policy Changes